



# Yolo County Resource Conservation District

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## BOARD OF DIRECTORS - REGULAR BUSINESS MEETING MINUTES

**Date:** Wednesday, December 14, 2022

**Time:** 5:10 to 6:01 pm

**Location:** (Hybrid): Yolo County RCD Office, 221 Court Street, Suite 1, Woodland CA

**Directors Present:** Mark Cady (President), Mike Turkovich (Vice President), Eric Willson, Miranda Driver

**Directors Absent:** Anya Perron-Burdick (Secretary), Jake Campos (Associate Director)

**Others Present:** Heather Nichols, Phil Hogan, Lani Fulcher

1. **Call Meeting to Order and Introductions** – The meeting was called to order at 5:10 pm by Mark Cady (President).
2. **\*\*Approval to Restate Resolution 2021-01:** ACTION: Approve Resolution 2021-01 for an additional 30 days to continue to allow virtual meetings because the YCRCD has reconsidered the circumstances of the state of emergency and finds that state and local officials continue to recommend social distancing. MOTION: Mr. Willson; SECOND: Ms. Driver; AYES: Unanimous (Cady, Willson, Driver).
3. **Approval of Agenda and Minutes:** ACTION: Approve the November agenda as modified to add an additional action item to approve a new cost center. MOTION: Mr. Turkovich; SECOND: Mr. Willson; AYES: Unanimous (Cady, Turkovich, Willson, Driver). ACTION: approve the minutes of the October meeting as presented. MOTION: Mr. Willson; SECOND: Ms. Driver; AYES: Unanimous (Cady, Turkovich, Willson, Driver).
4. **Public Comment:** This is time reserved for the public to address the RCD Board on matters not on the agenda (Gov. Code 54954.3(a)). There was no public comment.
5. **Ratify/Approve Expenditures (List of Checks) and Wire Transfer of Funds.** Finance Committee reviewed expenditures. ACTION: Ratify/approve expenditures as presented; MOTION: Mr. Willson; SECOND: Ms. Driver; AYES: Unanimous (Cady, Turkovich, Willson, Driver).
6. **Regular Reports:**
  - a. **NRCS District Conservationist's Report:** Mr. Hogan gave his final report beginning with last minute tasks before his retirement—cleaning office, writing exit reports, getting vehicles smogged, etc. He reported working with the Area Agronomist on a Conservation Stewardship contract, attending the CARCD conference and working on payments for CSP and EQIP contracts. All were invited to his retirement party on December 16, 4-6 pm at Ruhstaller Farm near Dixon.
  - b. **RCD Executive Director's Report:** Ms. Nichols noted that staff participated in a ropes course at Synergia Learning Center in Grass Valley. It was a day of team-building on high and low ropes. She reviewed current project development including a CARCD coordinated grant proposal to

WCB to fund carbon farm plan implementation, riparian habitat enhancements, and pollinator plantings. RCD requested \$500K. There is also another proposal to WCB for the resubmission of the North Regional Pond project. There is interest in updating and expanding the 'Bring Farm Edges to Life' book if funding becomes available.

- i. Monthly financial report: Ms. Nichols reported that the financial audit is getting started again soon and Perry, Bunch & Johnston will be working on the State Controller's Report which is due in January. Currently there is a cash flow issue due to outstanding invoices on a number of contracts; there is a need to wait on the wire transfer, until more payments are received and deposited which should be very soon. The County has said they would charge no fee for a temporary overdraft of our account if that occurs. She is urging the County and other grantors and funders to pay their late invoices and is also planning to request advanced funds from grantors that allow it. There are adequate funds to cover payroll with the COLA.

- c. Board member reports and comments: There were no Board member reports or comments.

**7. New Business:**

- a. \*\*Approve update to Compensation Policy for FY 2022-2023 to apply COLA (Cost of Living Adjustment) of 8.7% effective January 1, 2023; MOTION: Mr. Turkovich motioned to approve the update to Compensation Policy to apply COLA of 8.7% effective January 1, 2023; SECOND: Mr. Willson; AYES: Unanimous (Cady, Turkovich, Willson, Driver).
- b. \*\*Approve new cost center UC01: UC Davis Orchard Park VELB Mitigation Planting for inclusion in Annual Budget for FY2022-23 for \$13,353.00; MOTION: Mr. Turkovich motioned to approve the new cost center UC01 for inclusion in the Annual Budget for \$13,353.00; SECOND: Mr. Willson; AYES: Unanimous (Cady, Turkovich, Willson, Driver).

**8. Confirm Next Meeting Date and Location:** Wednesday, January 18, 2023 at 5:05pm.

**9. Regular Meeting Adjourned at 6:00pm to RCD Holiday Party at the Blue Note Brewery. 750 Dead Cat Alley, Woodland, CA.**

**Minutes Respectfully Submitted by:** Anya Perron-Burdick, Board Secretary, and Heather Nichols, Executive Director. Approved on January 18, 2023 by the Yolo County Resource Conservation District Board.

By:



Secretary, Anya Perron-Burdick

1/18/2023