



Yolo County Resource Conservation District

221 West Court Street, Suite 1
Woodland, CA 95695

phone: (530) 661-1688
www.yolorcd.org

BOARD OF DIRECTORS - REGULAR BUSINESS MEETING MINUTES

Date: Wednesday August 18, 2021

Time: 5:08pm – 6:14pm

Location: All-remote meeting, to comply with COVID-19 requirements.

Directors Present: Mark Cady (President), Mike Turkovich (Vice-president), Anya Perron-Burdick, Miranda Driver, Eric Willson

Directors Absent: None

Others Present: Heather Nichols, Phil Hogan (NRCS), Maria Meza

1. **Call Meeting to Order and Introductions** – The meeting was called to order at 5:08pm by President Cady. Introductions were made.
2. **Approval of Agenda and Minutes:** (Gov. Code 54954.2(B))
ACTION: Approve the agenda as presented; MOTION: Mr. Turkovich, SECOND: Ms. Perron-Burdick; AYES: Unanimous (Cady, Turkovich, Perron-Burdick, Willson, Driver, Wilson).
ACTION: Approve the minutes of the July 21st meeting; MOTION: Ms. Driver, SECOND: Ms. Perron-Burdick. AYES: Unanimous (Cady, Turkovich, Perron-Burdick, Driver, Willson).
3. **Public Comment:** This is time reserved for the public to address the RCD Board on matters not on the agenda (Gov. Code 54954.3(a)). No public comment.
4. **Ratify/Approve Expenditures (List of Checks) and Wire Transfer of Funds.** Discussion of checks; ACTION: Ratify/provisionally approve expenditures pending review and verification of actual expenses by Mr. Turkovich; MOTION: Mr. Turkovich; SECOND Ms. Perron-Burdick; AYES: Unanimous (Cady, Turkovich, Perron-Burdick, Driver, Willson).
5. **Regular Reports:**
 - a. NRCS District Conservationist's Report: Mr. Hogan reported that there is a new field office operation plan format; NRCS received four applications under EQIP, three are still pending and one was denied funding; completed soils reports for the Center for Land-Based Learning and Yolo Land Trust; started producing end-of-year reports. Mr. Hogan attended the Yolo County Fire Safe Council meeting July 28; RCD and Point Blue's compost presentation with the Carbon Cycle Institute August 5; Point Blue Conservation Science meeting July 22; and Tribal Listening Circle August 17. Brandi Murphy, the new NRCS Soil Conservationist started on August 2. New NRCS Biologist should be starting soon.
 - b. RCD Executive Director's Report: Ms. Nichols reported that a letter of interest to the Yocha Dehe Community Fund was submitted for a three-year program proposal. She is onboarding Grace Ferguson who was hired as a Project Assistant after her year serving as a GrizzlyCorps Fellow, Grace. The Yolo Bypass Wildlife Area corridors project is ending in later winter. Monthly Yolo County Fire Council meetings are going well and bylaws are being finalized. Program Manager recruitment continues. Our North Regional Pond proposal to WCB – the program was highly oversubscribed. With wildfire smoke, staff are following OSHA air quality guidelines. A new Project Assistant will be starting September 8th and will be helping AW with the GIS planning.
 - i. Monthly financial report: Ms. Nichols gave a breakdown on financial reports. The 4th quarter of fiscal year 2021/2021 Profit Budget vs. Actual-Monthly report was not final since the books for 7/1/2020 – 6/30/2021 are not closed. The Statement of Cash Flow for June 2021: a more

accurate report will be presented next month. Summary of balance sheet and Profit Loss Budget vs. Actual monthly report for July 2021 will also be final once the books are closed.

- c. Board member reports and comments: Mr. Cady asked if any members of the finance committee had any comments. Mr. Turkovich responded that the RCD is still working through the kinks on switching systems but things look okay overall.

6. New Business:

a. **Authorization to engage with auditor for Fiscal Year 2020-2021 Annual Audit: The audit process will begin in November. Cost estimates were provided per RCD bidding policy. Ms. Nichols is recommending to engage with Perry, Bunch & Johnston. ACTION: Authorization to engage with auditor for Fiscal Year 2020-2021: MOTION: Ms. Perron-Burdick; SECOND: Mr. Turkovich; AYES: Unanimous (Cady, Turkovich, Perron-Burdick, Driver, Willson).

b. **Approve update to Special Districts Authorization form for 2021-2022: ACTION: Approve update to Special Districts Authorization form for 2021-2022: MOTION: Mr. Wilson; SECOND: Mrs. Driver; AYES: Unanimous (Cady, Turkovich, Perron-Burdick, Driver, Willson).

7. Confirm Next Meeting Date and Location: Wednesday, September 22, 2021 at 5:05pm remote.

Minutes Respectfully Submitted by: Anya Perron-Burdick, Board Secretary, and Heather Nichols, Executive Director. Approved on September 22, 2021 by the Yolo County Resource Conservation District Board.

By:


Board Secretary, Anya Perron-Burdick