



Yolo County Resource Conservation District

221 West Court Street, Suite 1
Woodland, CA 95695

phone: (530) 661-1688
www.yolorcd.org

BOARD OF DIRECTORS - REGULAR BUSINESS MEETING MINUTES

Date: Wednesday, April 19, 2023

Time: 5:05 – 6:27 pm

Location: (Hybrid): Yolo County RCD Office, 221 Court Street, Suite 1, Woodland CA

Directors Present: Mark Cady (President), Mike Turkovich (Vice President), Eric Willson, Anya Perron-Burdick (Secretary)

Directors Absent: Jake Campos (Associate Director), Miranda Driver

Others Present: Heather Nichols, Lani Fulcher, Nick Gallagher, Alli Permann, Jeff Chang

1. **Call Meeting to Order and Introductions** – The meeting was called to order at 5:05 pm by Mark Cady (President).
2. **Approval of Agenda and Minutes:** ACTION: Approve the April agenda as presented. MOTION: Mr. Turkovich; SECOND: Mr. Willson; AYES: Unanimous (Cady, Turkovich, Willson, Perron-Burdick). ACTION: approve the minutes of the March meeting as presented. MOTION: Mr. Turkovich; SECOND: Mr. Willson; AYES: Unanimous (Cady, Turkovich, Willson, Perron-Burdick).
3. **Public Comment:** This is time reserved for the public to address the RCD Board on matters not on the agenda (Gov. Code 54954.3(a)). There was no public comment.
4. **New Business:** ** Approve resolution confirming operation of SIMPLE IRA and approving correction of CalPERS 457 Plan: MOTION: Ms. Perron-Burdick; SECOND: Mr. Willson; AYES: Unanimous (Cady, Turkovich, Willson, Perron-Burdick).
5. **Ratify/Approve Expenditures (List of Checks) and Wire Transfer of Funds:** Mr. Turkovich and Mr. Cady reviewed expenditures. ACTION: Ratify/approve expenditures as presented; MOTION: Mr. Turkovich; SECOND: Mr. Willson; AYES: Unanimous (Cady, Turkovich, Perron-Burdick, Willson).
6. **Special Presentation:** Staff Report from Alli Permann on the RCD's outreach efforts, Outreach Update: A Year of Progress. The Outreach coordinator, Alli Permann reviewed the year—the development of logo and websites for the Yolo County Fire Safe Council, the launching of the reflective address sign program and the neighborhood chipper program, the creation of outreach materials, and the updating and making consistent the materials on RCD website and social media platforms, and the revitalization of the monthly newsletters. As a result of the work on the newsletters, the RCD open rate and click rate are well above average industry rates. New programs (Yolo PBA, Mobile Irrigation Lab, Sacramento Integrated Regional Water Management, CWPP) have been incorporated into and highlighted on the RCD website.
7. **Regular Reports:**
 - a. NRCS District Conservationist's Report: Mr. Nick Gallagher reported that this is his last RCD meeting and he will be returning to his rangeland work with NRCS. Brandi Murphy has accepted the

District Conservationist position and will be reporting at future meetings. Mr. Gallagher expects that there will be lots of staffing changes and movement within the next few months including a new Pathways intern starting in June. As for contracts and applications, he reported that 12 of 14 have been approved and are moving to the next level before NRCS staff can begin that work.

b. RCD Executive Director's Report: Ms. Nichols reported that annual budgeting and staff workload is the focus at this time of year. Valuable knowledge was gained from managing current large grants and applying for future large grants; the goal is to set up solid, consistent funding for the next few years to avoid any cash-flow issues and to keep good subcontractors.

i. Monthly financial report: Ms. Nichols reported that not all projects have been invoiced for this quarter. The budget will be revised and the Budget vs. Actual report will be change.

c. Board member reports and comments: There were no Board reports or comments.

8. New Business (continued):

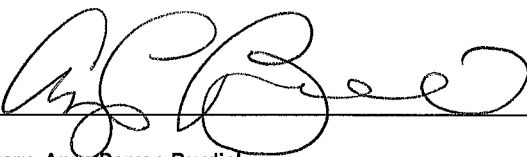
a. ** Approve SA16 Kitchen Table Advisors project for \$2,210.00 for the 2022-2023 Fiscal Year:
MOTION: Ms. Perron-Burdick; SECOND: Mr. Willson; AYES: Unanimous (Cady, Perron-Burdick, Turkovich, Willson)

b. ** Approve SWCB05 Habitat on Working Lands project for \$3,170.00 for the 2022-2023 Fiscal Year:
MOTION: Ms. Perron-Burdick; SECOND: Mr. Willson; AYES: Unanimous (Cady, Perron-Burdick, Turkovich, Willson)

9. Confirm Next Meeting Date and Location: Wednesday, May 17, 2023 at 5:05pm.

Minutes Respectfully Submitted by: Anya Perron-Burdick, Board Secretary, and Heather Nichols, Executive Director. Approved on May 17, 2023 by the Yolo County Resource Conservation District Board.

By:



Secretary, Anya Perron-Burdick