



# Yolo County Resource Conservation District

221 West Court Street, Suite 1  
Woodland, CA 95695

phone: (530) 661-1688  
www.yolorcd.org

## BOARD OF DIRECTORS - REGULAR BUSINESS MEETING MINUTES

**Date:** Wednesday February 16, 2022

**Time:** 5:12 pm- 6:31 pm

**Location:** All-remote meeting, to comply with COVID-19 requirements.

**Directors Present:** Mark Cady (President), Anya Perron-Burdick (Secretary), Miranda Driver, Eric Willson

**Directors Absent:** Mike Turkovich (Vice President)

**Others Present:** Heather Nichols, Phil Hogan, Maria Meza, Jake Campos

1. **Call Meeting to Order and Introductions** – The meeting was called to order at 5:12pm by President Cady. Introductions were made.
2. **Consent Calendar:** Restate Resolution 2021-01 for an additional 30 days to continue to allow virtual meetings because the YCRCD has reconsidered the circumstances of the state of emergency and finds that state and local officials continue to recommend social distancing.
3. **Approve Consent Calendar:** ACTION: Restate resolution 2021-01 for an additional 30 days to continue to allow virtual meetings because the YCRCD has reconsidered the circumstances of the state of emergency and finds that state and local officials continue to recommend social distancing; MOTION: Ms. Driver; SECOND: Mr. Willson; AYES: Unanimous (Cady, Perron-Burdick, Willson, Driver).
4. **Approval of Agenda and Minutes:** (Gov. Code 54954.2(B))  
ACTION: Approve the agenda as presented; MOTION: Ms. Driver; SECOND: Ms. Perron-Burdick; AYES: Unanimous (Cady, Perron-Burdick, Willson, Driver). Approve the minutes of the January 19th meeting with the date amended; MOTION: Mr. Perron-Burdick, SECOND: Ms. Driver AYES: Unanimous (Cady, Perron-Burdick, Willson, Driver).
5. **Public Comment:** This time is reserved for the public to address the RCD Board on matters not on the agenda (Gov. Code 54954.3(a)). No public comment.
6. **Ratify/Approve Expenditures (List of Checks) and Wire Transfer of Funds.** Ms. Driver has reviewed expenditures; ACTION: Ratify/approve expenditures as presented; MOTION: Ms. Driver; SECOND: Mr. Willson; AYES: Unanimous (Cady, Perron-Burdick, Willson, Driver).
7. **Regular Reports:**
  - a. **NRCS District Conservationist's Report:** Mr. Hogan reported that he took a series of trainings meant to help with assigning points for NRCS EQIP contract applications. He participated in the Point Blue Conservation Science monthly meeting, NRCS/RCD joint staff meeting, Area leadership meeting, NRCS staff meeting and the RCPP (Regional Conservation Partnership Program) meeting; the RCPP proposal is focused on improving the habitat for shorebirds in rice

fields. Mr. Hogan also listened in on a few webinars that included the Climate Change webinar, the “Return to the Workplace” webinar, had a coaching session to help with leadership competency and listened in on State Conservationist Carlos Suarez’s monthly address to NRCS staff in California. Mr. Hogan reported that Tony Sunseri, Assistant State Conservationist (ASTCFO) for Field Operations (for Area I) is leaving to become the new State Conservationist for NRCS in South Dakota. There will be an acting District Conservationist from Florida for 120 days started on Feb. 14<sup>th</sup>. The NRCS also continues to take applications for EQIP, rank EQIP applications and certify completed practices on active contracts.

- b. RCD Executive Director’s Report: Ms. Nichols reported that the SLEWS season kicked off at The Maples, Free Spirit Farm and Good Humus Farm. Five RCD staff members started prescribed burn training. The Yolo County Fire Safe Council will be undertaking several projects, including a chipper program. Outreach Coordinator position recruitment has begun, initial screening will take place on 2/18. The RCD is looking for someone with experience in communications, and that individual will manage outreach needs for both the RCD and the countywide Fire Safe Council. Ms. Nichols also reported that the RCD along with Sutter County RCD successfully submitted a proposal to fund a multi-lingual Sutter-Yolo Mobile Irrigation Lab for Colusa, Sutter, Yolo and Yuba counties. The goal is to hire someone fluent in Spanish so we can serve the Spanish-speaking community. Sutter RCD already has staff fluent in Pujabi and will be serving the Pujabi-speaking community in their county. Another opportunity may be arising for the RCD working with the Yolo Subbasin Groundwater Agency on providing additional on-farm technical assistance.
  - i. Monthly financial report: Ms. Nichols reported that the State Controller’s Government Compensation Report has been submitted. Mark Krummenacker, completed and submitted the RCD’s State Controller’s Special Districts Financial Transaction Report. Sue McCloud has been working on the payroll estimate for worker’s compensation for FY22-23 and the FY22-23 annual budget. The audit is still on hold and invoicing for quarter ending 12/31/2021 is almost done. Changes to the project dashboard this month include a grant award from CAL FIRE for developing a Prescribed Burn Association and a grant amendment for additional funds from USFW Partners for Fish & Wildlife program. Project development included a WCB block grant proposal for carbon farm and habitat implementation projects, and carbon farm planning.
- c. Board member reports and comments: None.

## 8. Old Business:

- a. Update on Annual Audit: FY20-21 annual audit is delayed due to outstanding journal entries and issues with account organization. Deadline for completion is June 30.

## 9. New Business:

- a. Overview of RCD retirement program research: Ms. Nichols is researching options for improving the RCD’s retirement program. The RCD currently offers a Simple IRA and up to 3% employer match and she would like to increase that match. Ms. Nichols recommends a 457b plan which would allow for additional employer and employee contribution. BOD decided that it would be best for Ms. Nichols to continue her research and present a side-by-side comparison of the different proposals; they did not feel that advisor presentations are needed.



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**10. Confirm Next Meeting Date and Location:** Wednesday, March 16, 2022 at 5:05pm TBD.

**Minutes Respectfully Submitted by:** Anya Perron-Burdick, Board Secretary, and Heather Nichols, Executive Director. Approved on March 16, 2022 by the Yolo County Resource Conservation District Board.

By:

A handwritten signature in blue ink, appearing to read 'Anya Perron-Burdick', written over a horizontal line.

**Board Secretary, Anya Perron-Burdick**