



Yolo County Resource Conservation District

221 West Court Street, Suite 1
Woodland, CA 95695

phone: (530) 661-1688

www.yolorcd.org

BOARD OF DIRECTORS - REGULAR BUSINESS MEETING

Date: Wednesday June 16, 2021

Time: 5:10pm – 7:07pm

Location: All-remote meeting, to comply with COVID-19 requirements.

Directors Present: Mark Cady (President), Mike Turkovich (Vice President), Anya Perron-Burdick (Secretary)

Directors Absent: Miranda Driver, Eric Willson

Others Present: Heather Nichols, Phil Hogan (NRCS), Tanya Meyer

Minutes

1. **Call Meeting to Order and Introductions** – The meeting was called to order at 5:10pm by President Cady.
2. **Approve Agenda and Minutes:** (Gov. Code 54954.2(B))
ACTION: approve the agenda as presented; MOTION: Ms. Perron-Burdick, SECOND: Mr. Turkovich; AYES: Unanimous (Cady, Perron-Burdick, Turkovich).
ACTION: approve the minutes of May 19, 2021; MOTION: Ms. Perron-Burdick, SECOND: Mr. Turkovich; AYES: Unanimous (Cady, Perron-Burdick, Turkovich).
3. **Public Comment:** This is time reserved for the public to address the RCD Board on matters not on the agenda (Gov. Code 54954.3(a)). No public comment
4. **Ratify/Approve Expenditures (List of Checks) and Wire Transfer of Funds:** Discussion of checks; ACTION: Ratify/approve expenditures pending review and verification of actual expenses by Mr. Cady; MOTION: Turkovich; SECOND Ms. Perron-Burdick; AYES: Unanimous (Cady, Perron-Burdick, Turkovich).
5. **Regular Reports:**
 - a. NRCS District Conservationist's Report: Mr. Hogan reported that there is a new program from NRCS called the Conservation Incentive Contracts, the program is offering \$22,774,000 through EQIP to help agricultural producers, including Tribes, to alleviate the immediate impacts of drought and other natural resource challenges on working lands. Farmland impact conversion rating from Caltrans for bike path widening along County Road 98. Planning Local Working Group meeting with YCRCD for 7/8/21 at 3:00-4:30PM.
 - b. RCD Executive Director's Report: Ms. Nichols, Executive Director reported on staffing: hired an Office Manager, Maria Meza, starting June 28; hired new Field Technician, Sammy Flohr, starting June 21; Brandon Baker, now on work duty half time; Jeanette planning to retire at the end of November; new project assistant in September to help with Delta work; new Grizzly Corps member starting in September. New MOU with Yolo County, approved by Board of Supervisors June 8. Submitted grant to CALFIRE for Prescribed Burn Association through Yolo County OES; starting a three-year contract with the Yolo Habitat Conservancy for developing and running their monitoring program; annual contracts are renewed. A new program is starting in September: Regional Forest and Fire Capacity Program through Department of Conservation in partnership with Solano, Napa and Lake counties; Solano



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County Water Agency is supporting weed work in the Putah Creek Interdam Reach; continuing weed work supported by the new County Ag Commissioner.

c. Board member reports and comments: None.

6. New Business:

a. Approve Special Districts Authorization Form – FY 2021-2022. Required by the County.

Adding the signatures of the Financial Manager and new Office Manager. Currently signatories are Treasurer Turkovich, Executive Director Nichols, President Cady and Board Secretary Perron-Burdick. ACTION: approve the Authorization Form when new Office Manager Maria Meza is added; MOTION: Perron-Burdick, SECOND: Turkovich; AYES: Unanimous (Cady, Perron-Burdick, Turkovich).

b. Review Annual Budget Draft for Fiscal Year 2021-2022:

Ms. Nichols reported that the draft annual budget is using the proposed billable rate. The final annual budget will need to include any proposed changes to salaries and paid leave.

c. Approve Billable Rate for Fiscal Year 2021-2022:

Tabled until next meeting. President Cady, would like to see the methodology behind the development of the rate. Ms. Nichols reported that the current rate has been working well, and the newly proposed rate is only a slight increase from last year's. The Board asked how potential changes to salary will be covered by the billable rate this year and in years to come.

d. Approve Proposed Salary Range and Schedule:

Consultant Shellie Anderson, from Bryce Consulting presented the total compensation study she conducted to compare Yolo County RCD to similar organizations. Her study found overall Yolo County RCD compensation is approximately 21% below average, but when adjusted down for Bay Area housing costs, is 18%. She also looked at COLA and additional benefits that are not in the compensation recommendations. The Financial Committee will assess and discuss details with Ms. Nichols before the July meeting. The Board tabled approving the salary range and schedule as presented pending an implementation plan and structure.

7. **Confirm Next Meeting Date and Location:** Wednesday, July 21, 2021 at 5:05pm Remote vs. in-person TBD.

Minutes Respectfully Submitted by: Anya Perron-Burdick, Board Secretary, and Heather Nichols, Executive Director. Approved on July 21, 2021 by the Yolo County Resource Conservation District Board.

By: Anya Perron-Burdick
Board Secretary, Anya Perron-Burdick

Signature: 
Anya Perron-Burdick (Sep 20, 2021 12:18 PDT)

Email: anya.burdick@gmail.com

The Mission of the Yolo County Resource Conservation District is to Protect, Improve, and Sustain the Natural Resources of Yolo County.






2.RCD_Minutes_2021_0616

Final Audit Report

2021-09-20

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