



# Yolo County Resource Conservation District

221 West Court Street, Suite 1  
Woodland, CA 95695

phone: (530) 661-1688  
www.yolorcd.org

## BOARD OF DIRECTORS - REGULAR BUSINESS MEETING MINUTES

**Date:** Wednesday May 19, 2020

**Time:** 5:12 pm – 7:20 pm

**Location:** All-remote meeting, to comply with COVID-19 requirements.

**Directors Present:** Mark Cady (President), Anya Perron-Burdick, Eric Willson

**Directors Absent:** None

**Others Present:** Heather Nichols, Phil Hogan, Tanya Meyer, Bethany Drahota, Amy Williams

1. **Call Meeting to Order and Introductions** – The meeting was called to order at 5:12 pm by President Cady. Introductions were made.
2. **Approval of Agenda and Minutes:** ACTION: Approve the agenda as presented; MOTION: Mr. Willson; SECOND: Ms. Perron-Burdick; AYES: Unanimous (Cady, Perron-Burdick, Willson). Approve the minutes of the February 17th meeting with the date amended; MOTION: Ms. Perron-Burdick, SECOND: Mr. Wilson. AYES: Unanimous (Cady, Perron-Burdick, Willson).
3. **Public Comment:** None.
4. **Ratify/Approve Expenditures (List of Checks) and Wire Transfer of Funds.** Ms. Nichols reported that expenses are in process of going digital and not ready for review. Expenses will be presented in future as PDF file in board packet. ACTION: Ratify/approve expenditures pending review and verification of actual expenses by Mr. Cady; MOTION: Ms. Perron-Burdick; SECOND: Mr. Willson; AYES: Unanimous (Cady, Perron-Burdick, Willson).
5. **Special Presentation:** Putah-Cache Arundo Eradication Program, Bethany Drahota
6. **Regular Reports:**
  - a. NRCS District Conservationist's Report: Mr. Hogan gave a presentation on local working groups.
  - b. RCD Executive Director's Report: Ms. Nichols reported on status of hiring process for Office Manager and Field Technician positions and that Grizzly Corps Fellow Grace Ferguson has accepted a Project Assistant position with the RCD after the completion of her service year. Projects in development include: submission of a CAL FIRE Prescribed Burn Association grant; updating of MOU with the County; in talks with Yocha Dehe regarding new Yolo Creek & Community Partnership grant cycle; Yolo Habitat Conservancy biological monitoring contract is in the works; SCWA contract; Regional Forest and Fire Capacity block grant; Weed Management Area additional funding; and funding for Tricolor litigation through DA office. Upcoming events: Firesafe Council and Greater Winters Firesafe Council meetings will be held on May 26 and CNGA Field Day (virtual) will be held on June 11. She also noted that CNGA published a special edition honoring John Anderson.
    - i. Monthly financial report: Ms. Nichols reviewed the quarter 3 project dashboard. She and Sue will continue running monthly financial and are working on the new budget draft with a plan to present at June Board meeting.
  - c. Board member reports and comments: Perron-Burdick commented on financial committee meeting with ED and Financial Manager.
7. **New Business:**
  - a. ACTION: Approve Agreement with U.S. Bank for Smile Business Products lease of a Sharp MX-3071 Color Digital Imager: MOTION: Ms. Perron-Burdick; SECOND: Mr. Willson; AYES: Unanimous (Cady, Perron-Burdick, Willson).

**8. Old Business:**

- a. Salary Survey Progress Report. Information is still being received with a plan to make recommendations in coordination with Shelly Anderson based on final data and adjustments. Board committee will meet in two weeks (before next board meeting) to preview data and recommendations.

**9. Confirm Next Meeting Date and Location:** Wednesday, June 16, 2021 at 5:05pm – will continue remote for the time being.

**Minutes Respectfully Submitted by:** Anya Perron-Burdick, Board Secretary, and Heather Nichols, Executive Director. Approved on June 16, 2021 by the Yolo County Resource Conservation District Board.

By: *Anya Perron-Burdick*  
[Anya Perron-Burdick \(Jul 20, 2021 10:27 PDT\)](#)  
Board Secretary, Anya Perron-Burdick