



Yolo County Resource Conservation District

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BOARD OF DIRECTORS - REGULAR BUSINESS MEETING MINUTES

Date: Wednesday March 17, 2020

Time: 5:07pm - 6:36pm

Location: All-remote meeting, to comply with COVID-19 requirements.

Directors Present: Mark Cady (President), Mike Turkovich (Vice President), Eric Willson, Miranda Driver.

Directors Absent: Anya Perron-Burdick (Secretary),

Others Present: Heather Nichols, Phil Hogan, Sheila Pratt, Christopher Baker, Tracy Katelman

1. **Call Meeting to Order and Introductions** – The meeting was called to order at 5:07pm by President Cady. Introductions were made.
2. **Approval of Agenda and Minutes:** ACTION: Approve the agenda as presented; MOTION: Mr. Turkovich; SECOND: Mr. Willson AYES: Unanimous (Cady, Turkovich, Driver, Willson). Approve the minutes of the February 17th meeting; MOTION: Mr. Turkovich, SECOND: Mr. Willson. AYES: Unanimous (Cady, Turkovich, Driver, Willson).
3. **Public Comment:** None.
4. **Ratify/Approve Expenditures (List of Checks) and Wire Transfer of Funds.** Mr. Turkovich has reviewed expenditures; ACTION: Ratify/approve expenditures as presented; MOTION: Mr. Turkovich; SECOND: Mr. Willson; AYES: Unanimous (Cady, Turkovich, Driver, Willson).
5. **Special Presentation:** Fire Safe Councils with Christopher Baker, California Fire Safe Council, and Tracy Katelman of ForEvergreen Forestry.

Mr. Baker gave a presentation about Fire Safe Councils and Ms. Katelman presented on pre-fire preparedness. The RCD is facilitating stakeholder meetings to identify priority wildfire prevention projects that will be documented in the county's Community Wildfire Protection Plan (CWPP). RCD is also coordinating the newly formed Yolo County Fire Safe Council, where the CWPP, once completed, will be used as a strategic plan.

6. Regular Reports:

- a. NRCS District Conservationist's Report: Mr. Hogan reported that today is the ranking deadline for EQIP and they are processing several applications.
- b. RCD Executive Director's Report: Ms. Nichols reported on several major staff anniversary milestones and that Mrs. Pratt is leaving the RCD to work full-time at the Cache Creek Conservancy. Mr. Cady and the rest of the board thanked Sheila for her 15 years of service to the RCD.
 - i. Accounting transition update: Ms. Nichols reported that Sue Westwood from Carbahal & Company has been helping our financial manager work on the issues we've been having in QuickBooks. Ms. Westwood will be invited to the next board meeting to explain the new reports.

ii. Monthly financial report: Ms. Nichols reviewed the project dashboard; she and Sue are starting to work on the draft budget for the next fiscal year and project managers are beginning work on their individual project budgets. We are in discussion with the County, and Cities of Davis and Woodland about our annual agreements and there are several proposals being submitted that, if awarded, will start in the next fiscal year. RCD has begun serving on a committee for the Yolo County Climate Action Plan.

iii. COVID-19 and preparing for uncertainty: The RCD covering employee time to be tested on a weekly basis.

c. Board member reports and comments: Miranda will be missing the May and June meetings.

7. New Business:

a. Review draft amendment to the Cultural Resources section of the Putah-Cache Arundo Eradication Project Initial Study and Mitigated Negative Declaration: There are some amendments to the Cultural Resources section of the CEQA document that are awaiting tribal approval.

8. Old Business:

a. Salary Survey Progress Report: Bryce Consulting has reached out to the participating organizations, but have not yet received all of data requested.

6. Confirm Next Meeting Date and Location: Wednesday, April 21, 2021 at 5:05pm remote.

Minutes Respectfully Submitted by: Anya Perron-Burdick, Board Secretary, and Heather Nichols, Executive Director. Approved on April 21, 2021 by the Yolo County Resource Conservation District Board.

By:

Board Secretary, Anya Perron-Burdick