



Yolo County Resource Conservation District

221 West Court Street, Suite 1
Woodland, CA 95695

phone: (530) 661-1688
www.yolorcd.org

BOARD OF DIRECTORS - REGULAR BUSINESS MEETING MINUTES

Date: Wednesday December 15, 2021

Time: 5:14 pm- 6:15 pm

Location: Yolo County RCD 221 West Court Street Suite 1 Woodland, CA 95776

Directors Present: Mike Turkovich (Vice President), Anya Perron-Burdick, Eric Willson

Directors Absent: Mark Cady (President) and Miranda Driver

Others Present: Heather Nichols, Phil Hogan, Maria Meza

1. **Call Meeting to Order and Introductions** – The meeting was called to order at 5:05pm by Vice-President Turkovich. Introductions were made.
2. **Approval of Agenda and Minutes:** (Gov. Code 54954.2(B))
ACTION: Approve the agenda as presented; MOTION: Ms. Perron-Burdick; SECOND: Mr. Willson; AYES: Unanimous (Turkovich, Perron-Burdick, Willson). ACTION: Approve the minutes of the October 20th meeting with the date amended; MOTION: Mr. Willson, SECOND: Ms. Perron-Burdick. AYES: Unanimous (Turkovich, Perron-Burdick, Willson).
3. **Public Comment:** This time is reserved for the public to address the RCD Board on matter not on the agenda (Gov. Code 54954.3(a)). No public comment.
4. **Ratify/Approve Expenditures (List of Checks) and Wire Transfer of Funds.** Mr. Turkovich, Ms. Perron-Burdick and Mr. Willson have reviewed expenditures; ACTION: Ratify/approve expenditures as presented; MOTION: Ms. Perron-Burdick; SECOND: Mr. Willson; AYES: Unanimous (Turkovich, Perron-Burdick, Willson).
5. **Regular Reports:**
 - a. **NRCS District Conservationist's Report:** Mr. Hogan participated in a Zoom meeting with Point Blue Conservation Science; took training in Capay Valley in Center Pivot Irrigation System Design; listened in on two Yolo County Fire Safe Council meetings; Mark and Sarah visited a cooperater in Capay Valley on potential groundwater recharge projects. Mr. Hogan and Mark Santiago continued to perform construction checks on a buried drip irrigation project; continued to prepare for the arrival of the new NRCS biologist, Shayla Ramos, start date still pending; took training on Performance Plans for NRCS field office staff for FY 2022 and in the SPOT X, a GPS unit staff takes out to remote locations of Yolo County as a safety device that tracks location. Took field training in soil health assessment out on a farm north of Davis. Mr. Hogan met over Zoom with Jeanette Wrysinski, Kristin Sicke (Yolo County Flood Control and Water Conservation District) and Wendy Rash (state office water quality specialist) on potential EQIP water conservation projects with YCFCWCD.
 - b. **RCD Executive Director's Report:** Ms. Nichols reported that the past two months have seen a lot of change on our team, most notably the retirement of Jeanette Wrysinski, after 27 years of service. Former RCD Field Technician Greg Pelaez is back as a Project Assistant and two staff members are no longer with the RCD. The California Fire Safe Council awarded Yolo County with a grant for a \$175,000 18-month grant to support the RCD's role as the coordinator of the Yolo County Fire Safe Council The Yocha Dehe Community Fund approved another three years of funding for the Yolo Creek and Community Partnership. Contracting is beginning soon on the first three years of a seven-year grant with the Regional Forest and Fire Capacity Program. Ms. Nichols also reported that contracting for the USDA NRCS's Regional Conservation Partnership

Program is in its final stages. With Yolo OES, the RCD will resubmit a grant proposal to develop a Prescribed Burn Association in the western Yolo County area. We are working with the RCD of Tehama County and Sutter RCD to develop a grant proposal to CDFA for funding of a regional Mobile Irrigation Lab for Colusa, Sutter, Yolo and Yuba counties. CARCD conference will begin on January 11th, and the RCD can cover registration for board directors if they are interested. Ms. Nichols will send out information on this.

- i. Monthly financial report: Ms. Nichols reviewed the monthly and annual financial reports. The annual audit is in its final stages. Our first quarter Profit & Loss statement shows the RCD is 27% through projects on average and at 34% of its projected net income. The RCD will be invoicing for the second quarter expenses starting the first week in January.
- c. Board member reports and comments: Mr. Turkovich would like for the RCD to use a more conservative net income projection going forward. Ms. Perron-Burdick suggested looking at specific revenue categories that are not meeting consistently meeting projections and make adjustments to those. Please provide an A/R aging report at next month's meeting.


6. New Business:

- a. **Approve budget for PF01 Yolo County Coordinator Grant for \$55,000.00:
ACTION: Approve budget for PF01 Yolo County Coordinator Grant for \$55,000.00: MOTION: Ms. Perron-Burdick; SECOND: Mr. Wilson; AYES: Unanimous (Turkovich, Perron-Burdick, Willson).
- b. **Approve budget for PL10 Cooperator Agreement Free Spirit Farms for \$7,464.00:
ACTION: Approve budget for PL10 Cooperator Agreement Free Spirit Farms for \$7,464.00: MOTION: Mr. Willson; SECOND: Ms. Perron-Burdick; AYES: Unanimous (Turkovich, Perron-Burdick, Willson).
- c. **Approve budget for PL11 Cooperator Agreement Maples for \$7,564.00:
ACTION: Approve budget for PL11 Cooperator Agreement Maples for \$7,564.00: MOTION: Ms. Perron-Burdick; SECOND: Mr. Willson; AYES: Unanimous (Turkovich, Perron-Burdick, Willson).
- d. **Approve budget for PL12 Cooperator Agreement Good Humus Produce for \$2,752.00:
ACTION: Approve budget for PL12 Cooperator Agreement Good Humus Produce for \$2,752.00: MOTION: Mr. Wilson; SECOND: Ms. Perron-Burdick; AYES: Unanimous (Turkovich, Perron-Burdick, Willson).
- e. **Approve budget for PL13 Cooperator Agreement Engelskirchen for \$80.00:
ACTION: Approve budget for PL13 Cooperator Agreement Engelskirchen for \$80.00: MOTION: Ms. Perron-Burdick; SECOND: Mr. Willson; AYES: Unanimous (Turkovich, Perron-Burdick, Willson).
- f. **Approve budget for PL14 Cooperator Agreement La Tourangelle for \$1,916.00:
ACTION: Approve budget for PL14 Cooperator Agreement La Tourangelle for \$1,916.00: MOTION: Mr. Willson; SECOND: Ms. Perron-Burdick; AYES: Unanimous (Turkovich, Perron-Burdick, Willson).

7. **Confirm Next Meeting Date and Location:** Wednesday, January 19, 2022 at 5:05pm in person.

8. **Regular Meeting Adjourned to RCD Holiday Party at the Blue Note Brewery. 750 Dead Cat Alley, Woodland, CA.**

Minutes Respectfully Submitted by: Anya Perron-Burdick, Board Secretary, and Heather Nichols, Executive Director. Approved on January 19, 2021 by the Yolo County Resource Conservation District Board.

By: 
Anya Perron-Burdick (Feb 2, 2022 09:23 PST)
Board Secretary, Anya Perron-Burdick






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Final Audit Report

2022-02-02

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