



Yolo County Resource Conservation District

221 West Court Street, Suite 1
Woodland, CA 95695

phone: (530) 661-1688
www.yolorcd.org

BOARD OF DIRECTORS - REGULAR BUSINESS MEETING MINUTES

Date: Wednesday, December 6, 2023

Time: 5:05 – 5:43 pm

Location: (Hybrid): Yolo County RCD Office, 221 Court Street, Suite 1, Woodland CA

Directors Present: Anya Perron-Burdick (Secretary), Eric Willson, Mark Cady (President), Mike Turkovich (Vice President)

Directors Absent: Miranda Driver. Jake Campos (Associate Director)

Others Present: Heather Nichols, Lani Fulcher, Michele Talbott

1. Call Meeting to Order and Introductions – Mark Cady, President

2. Approve Agenda and Business Meeting Minutes: (Gov. Code 54954.2(B))

ACTION: Approve the December agenda as presented. MOTION: Mr. Willson; SECOND: Mr. Turkovich; AYES: Unanimous (Cady, Perron-Burdick, Turkovich, Willson). Ms. Nichols reported that there is an immediate need for Board approval of a resolution approving the application for California Climate Investments Wildfire Prevention Grants Program which requires an action item. The need to act arose subsequent to the agenda being posted. ACTION: Approve the December agenda with the additional action item. MOTION: Mr. Willson; SECOND: Ms. Perron-Burdick; AYES: Unanimous (Cady, Perron-Burdick, Turkovich, Willson). ACTION: Approve the minutes of the November meeting as presented. MOTION: Mr. Willson; SECOND: Mr. Turkovich; AYES: Unanimous (Cady, Perron-Burdick, Turkovich, Willson).

3. **Public Comment:** This is time reserved for the public to address the RCD Board on matters not on the agenda (Gov. Code 54954.3(a)). There was no public comment.

4. **Ratify/Approve Expenditures (List of Checks) and Wire Transfer of Funds:** There was no wire transfer of funds this month. All Board members present reviewed the check expenditures. ACTION: Ratify/approve expenditures as presented; MOTION: Mr. Turkovich; SECOND: Mr. Willson; AYES: Unanimous (Cady, Perron-Burdick, Turkovich, Willson).

5. Regular Reports:

- a. NRCS District Conservationist's Report: Brandi Murphy was unable to attend.
- b. RCD Executive Director's Report: Ms. Nichols reviewed the development of current projects and grant applications. RCD is considering another contract with DWR which would utilize local contractors for work in the Delta. RCD staff could possibly take on more work in Yolo. There is a joint proposal with Yocha DeHe on Cache Creek for restoration. The Phase II Arundo proposal has been revised and prepared to submit to WCB and CDFW with an implementation component. Another grant has been submitted to CAL FIRE for implementation funds to coincide with the planning funds already awarded in collaboration with Solano RCD. Several



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staff members attended extensive wildfire training but returned in time to participate in the Winters Tractor Parade. As for the downstairs office remodel, Ms. Nichols is expecting the bids soon and hopes that there will be no delay due to permitting. The goal is to begin remodel work in January and move in March or April. While furniture design shopping has begun, the final construction costs will determine the final furniture budget.

- c. Financial Report: Ms. Talbott reported one adjustment was made but the annual audit is final. Ms. Talbott has adjusted the presentation of reports and dashboard to reflect accurate monthly data. This clarity was noted by the Board.
- d. Board member reports and comments: Mr. Cady valued seeing staff at the Almond Conference. In appreciation of staff work, he made a gift to staff for the holiday celebration. Ms. Nichols announced that a Board member welcomed a new family member.

6. New Business:

- a. ** ACTION: Approve new Wildlife Conservation Board grant for North Regional Pond cost center SWCB06 for \$162,503.53 for inclusion in Annual Budget for FY 2023-24: MOTION: Ms. Perron-Burdick; SECOND: Mr. Willson; AYES: Unanimous (Cady, Perron-Burdick, Turkovich, Willson).
- b. **Approve revised County of Yolo for Early Action CWPP cost center CY12 for \$110,230.00 for adjustment in Annual Budget for FY 2023-24: MOTION: Ms. Perron-Burdick; SECOND: Mr. Willson; AYES: Unanimous (Cady, Perron-Burdick, Turkovich, Willson).
- c. ** Approve Resolution 2023-03: Application for California Climate Investments Wildfire Prevention Grants Program: MOTION: Ms. Perron-Burdick; SECOND: Mr. Willson; AYES: Unanimous (Cady, Perron-Burdick, Turkovich, Willson).

7. Discussion:

- a. Governance Committee update: Ms. Nichols and Mr. Cady reported the Committee looked at examples of other strategic plans and determined that the RCD plan should be simple, accessible to a wide audience, and with a focus on goals, strategies, and outcomes. The starting point is a review of RCD's mission and vision, guiding principles, and goals for next five years. These discussion items will be on the agenda of the January, February, and March Board meetings which will start at 4:00 pm. Staff is encouraged to attend.

8. Confirm Next Meeting Date and Location: Wednesday, January 17, 2024 at 4:00 pm

9. Regular Meeting Adjourned to RCD Holiday Party at the Blue Note Brewery. 750 Dead Cat Alley, Woodland, CA.

Minutes Respectfully Submitted by: Anya Perron-Burdick, Board Secretary, and Heather Nichols, Executive Director. Approved on January 17, 2024 by the Yolo County Resource Conservation District Board.

By:

Secretary, Anya Perron-Burdick