



Yolo County Resource Conservation District

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BOARD OF DIRECTORS-REGULAR BUSINESS MEETING

Date: Wednesday, January 16, 2019

Time: 5:21 pm – 7:43 pm

Location: Yolo County RCD 221 West Court St. Ste.1, Woodland, CA

Directors Present: Mark Cady (President), Michael Leacox (Vice President), Mike Turkovich (Secretary), Anya Perron-Burdick (via phone)

Directors Absent: Miranda Driver

Associate Directors Present: N/A

Associate Directors Absent: N/A

Others Present: Heather Nichols, Sheila Pratt, Phil Hogan

1. **Call Meeting to Order – Cady:** The meeting was called to order at 5:21 pm.
2. ****Approval of Agenda and Minutes:** ACTION: Approve the agenda as presented; MOTION: Leacox, SECOND: Turkovich. AYES: Unanimous (Cady, Leacox, Turkovich). Approve the minutes for the December 19, 2018 Regular Meeting as presented; MOTION: Leacox, SECOND: Turkovich. AYES: Unanimous (Cady, Leacox, Turkovich)
3. ******Public Comment:** None.
4. ****Approval and Payment of Claims:** ACTION: Approve the claims for January; MOTION: Turkovich, SECOND: Leacox. AYES: Unanimous (Cady, Leacox, Turkovich).
5. **Regular Reports:**
 - a. **NRCS Update:** Hogan, NRCS District Conservationist. The Farm Bill passed with some changes to conservation programs. Rominger Brothers received the National Association of Conservation District's Hugh Hammond Bennett Award for Conservation Excellence. He will be attending their Annual Meeting in San Antonio, TX.
 - b. **Executive Director's Report:** Nichols, Executive Director. The RCD in coordination with local fire districts and the County's OES, submitted a grant proposal to CAL FIRE for wildfire prevention planning in Western Yolo County. In preparation, Jeanette and Heather will be attending the Northwestern California Community Wildfire Resilience Gathering in February. The Yolo Habitat Conservancy has asked the RCD to provide habitat and conservation-related services on an as-needed basis. Executive Director Petrea Marchand will be taking a general contract for the RCD before her board on covered the Babel Slough Farm and Ranch Clean-up Project. On January 29th, Nichols will give the Board of Supervisors (BoS) a presentation on the RCD's work this past year. They will be provided with a copy of the 2017-2018 Annual Report. There are a number of SLEWS days and planting days coming up.
 - i. **Financial Report:** Nichols reviewed the financial statements and dashboard for December. The December financials are not final.
 - j. **Final Capacity Building Report:** Nichols reviewed the final report for this project. With the \$46,000 grant from the Department of Conservation, the RCD was able to bring in over \$1 million to Yolo County for conservation program and projects.
 - c. **Board Member Reports and Comments:** The Board would like Nichols to include in her BoS presentation a summary of the health of the organization and our goals for the future.
6. **New Business:**

- a. **Approve Illness and Injury Prevention Program: ACTION: No action taken. The Board directed Nichols to begin implementing the elements of the program that meet requirements while completing all outstanding requirements. Once all program requirements are met, the Board will vote to approve the program as a whole.
 - b. **Approve Budget for CDFA Climate Smart Agriculture Program Technical Assistance (SA09) for \$44,000: ACTION: Approve Budget for CDFA Climate Smart Agriculture Program Technical Assistance (SA09) for \$44,000: MOTION: Leacox SECOND: Turkovich. AYES: Unanimous (Cady, Leacox, Turkovich).
 - c. **Approve Cost of Living Adjustment (COLA) of 2.8% increase for all RCD staff, effective January 1, 2019: ACTION: Approve Cost of Living Adjustment (COLA) of 2.8% increase of all RCD staff, effective January 1, 2019: MOTION: Leacox. SECOND: Turkovich. AYES: Unanimous (Cady, Leacox, Turkovich).
7. Discussion:
- a. Strategic Planning: Brief discussion on including key staff members, stakeholders and board in this year's strategic planning efforts. A planning meeting will be scheduled soon.
 - b. Balancing workload, reserve goals and pursuing opportunities: Nichols reviewed the reserve fund policy and described current workload. Board is supportive of staffing up to allow for more time for project development without impacting project needs. Billable rates need to support adequate administration and reserve needs.
8. **Confirm Next Meeting Date and Location:** Wednesday, February 20, 2019 at 5:05 pm at the Yolo County RCD Office.
9. **Regular Meeting Adjourned at 7:43 pm**

Minutes Respectfully Submitted by: Mike Turkovich, Board Secretary, and Heather Nichols, Executive Director. Approved on February 20, 2019 by the Yolo County Resource Conservation District Board.

By:


Board Secretary, Mike Turkovich