



# Yolo County Resource Conservation District

221 West Court Street, Suite 1  
Woodland, CA 95695

phone: (530)-661-1688

[www.yolorcd.org](http://www.yolorcd.org)

## BOARD OF DIRECTORS-REGULAR MEETING MINUTES

**Date:** Wednesday, June 20, 2018

**Time:** 5:10 pm – 7:40 pm

**Location:** Yolo County RCD Office, 221 West Court Street, Suite 1, Woodland, CA

**Directors Present:** Giovanni Ferrendelli (President), Michael Leacox (Vice President), Mike Turkovich, and Mark Cady

**Directors Absent:** Miranda Driver

**Associate Directors Present:** None

**Associate Directors Absent:** Rudy Lucero

**Others Present:** Heather Nichols, Sue McCloud, Phil Hogan, Anya Perron-Burdick, Barbara Heinsch, Tracy De Wit

1. **Call Meeting to Order** - Giovanni Ferrendelli (President): The meeting was called to order at 5:10 pm by Giovanni Ferrendelli.
2. **Approval of Agenda and Minutes:** ACTION: Approve the agenda as presented; MOTION: Leacox, SECOND: Turkovich. AYES: Unanimous (Turkovich, Ferrendelli, Leacox, Cady). ACTION: Approve the minutes for the May 9, 2018 Regular Meeting as presented; MOTION: Leacox, SECOND: Turkovich. AYES: Unanimous (Turkovich, Ferrendelli, Leacox). Abstain: Cady
3. **Public Comment:** None.
4. **Special Presentation:** Anya Perron-Burdick, Barbara Heinsch and Tracy De Wit introduced themselves and their interests in possibly serving as Associate Directors. There was a discussion of Associate Director roles and responsibilities.
5. **Approval and Payment of Claims:** ACTION: Approval of claims; MOTION: Turkovich, SECOND: Cady. AYES: Unanimous (Turkovich, Ferrendelli, Cady, Leacox).
6. **Regular Reports:**
  - a. **NRCS Update:** Hogan, NRCS District Conservationist. Explained the NRCS office duties to the group. Highlights of his report: the Farm Bill that expires 9/30/18 and 24,763 feet of hedgerows planted this year. Hogan explained how NRCS provides technical and financial support to install practices such as hedgerows.
  - b. **Executive Director's Report and Upcoming Events:** Nichols, Executive Director. Nichols explained how her report is put together and what projects, meetings, etc. it contains. Worker's compensation has been approved for Baker. We are following the steps recommended by York Risk Management and county counsel. New server is migrating data, changing to email to Office 365. A new server replacement will be written into future budgets. New Wildlife Conservation Board grant is in contracting and will be starting soon. Discussion of arundo removal on Cache Creek. Contracting is completed with Sacramento Regional Sanitation District for work on the PG&E site in Winters. Nichols submitted a 3-year proposal to Yocha Dehe Wintun Nation for a continuation of the Yolo Creek and Community Partnership. We will know in the fall if we have received a grant award. We completed a small contract with Audubon California to assist with outreach for a CDFA Healthy Soils Demonstration project at River Gardens Farms. At the bypass, the Central Valley Flood Board is reviewing a hydraulic model update. We will continue to provide ongoing vegetation maintenance at the City of Woodland's East Regional and Storz ponds, and are talking with them about potential habitat enhancements at their North Regional Pond. Upcoming Putah Creek Council Creek Speak arundo control in the watershed.
    - i. **Financial Report:** McCloud explained the loss on the May income statement and how our receivables at FYE should offset it. Nichols explained how the dashboard works.
  - c. **Board Member Reports and Comments:** None.
7. **New Business:**



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- a. Approve amendment to Employee Handbook, Section 3: Benefits and Leave, Medical and Dental Insurance, sentence three from "The RCD covers 100% of the full-time employee's insurance premiums and a prorated portion of the part-time employee's insurance premiums based on their FTE." to, "The RCD may cover up to 100% of the full-time employee's insurance premiums and a prorated portion of the part-time employee's insurance premiums based on their FTE."; ACTION: Approve the amended Employee Handbook as presented; MOTION: Leacox, SECOND: Turkovich. AYES: Unanimous (Turkovich, Ferrendelli, Cady, Leacox).
  - b. Approve \$1,366,351 Annual Budget for FY18/19; ACTION: Approve the Annual Budget as presented; MOTION: Leacox SECOND: Cady. AYES: Unanimous (Turkovich, Ferrendelli, Cady, Leacox).
  - c. Approve Billable Rate for FY18/19; Nichols gave an overview of net income and cash balance statistics over the last 11 years and from the three years in regards to the billable rate. Leacox had questions about the revenue/expenses graphs, and discussion led to directing Nichols to increase the proposed billable rate for future proposals to allow for more contingency funding. The action item was postponed until the next meeting.
- 8. Discussion:**
- a. Year in review - Annual Work Plan 2017/18; Nichols reviewed last year's plan and what actually happened, also future planning. She gave the RCD a solid A for its performance last year.
- 9. Confirm Next Regular Meeting Date and Location:** Wednesday, July 11, 2018 at 5:05 pm at the Yolo County Farm Bureau office.
- 10. Adjourn:** Meeting was adjourned at 7:40 pm by Giovanni Ferrendelli.

Minutes Respectfully Submitted by: Mark Cady, Board Secretary, and Heather Nichols, Executive Director. Approved on August 8, 2018 by the Yolo County Resource Conservation District Board.

By:

  
Board Secretary, Mark Cady