



Yolo County Resource Conservation District

221 West Court Street, Suite 1
Woodland, CA 95695

phone: (530)-661-1688
www.yolorcd.org

BOARD OF DIRECTORS-REGULAR MEETING MINUTES

Date: Wednesday, February 8, 2018

Time: 5:10 pm - 7:06 pm

Location: Yolo County RCD Office, 221 West Court Street, Suite 1, Woodland, CA

Directors Present: Giovanni Ferrendelli (President), Michael Leacox (Vice President), Mark Cady, and Mike Turkovich

Directors Absent: Robin Schlosser

Associate Directors Present: Dave Gilmer, Ali Pahlavanian, Benjamin Leacox, Rudy Lucero

Associate Directors Absent: Dave Gilmer, Ali Pahlavanian, Benjamin Leacox, Rudy Lucero

Others Present: Heather Nichols, Sheila Pratt, Miranda Driver, and Fanny Ye

1. **Call Meeting to Order - Giovanni Ferrendelli, President:** The meeting was called to order at 5:10 pm by President Ferrendelli.
2. **Approval of Agenda and Minutes:** ACTION: Approve the agenda as presented; MOTION: Cady, SECOND: Turkovich. AYES: Unanimous (Ferrendelli, Turkovich, Cady). ACTION: Approve the minutes for the January 10, 2018 regular meeting as presented with amendments to Item 7.a.: Amended as discussed using existing base pay and cap average from survey as follows: Executive Director \$34.75-\$45.93, Senior Program Manager \$32.10-\$43.22, Program Manager \$27.37-\$39.83, Financial Manager \$24.22-\$34.20, Administrative Assistant \$15.79-\$25.33, Project Manager \$21.06-\$32.22, Project Assistant \$15.30-\$20.40, Field Technician II \$18.00-\$23.50, Field Technician I \$15.30-\$20.40, Project Intern \$10.50-15.17. MOTION: Turkovich, SECOND: Cady. AYES: Unanimous (Ferrendelli, Turkovich, Cady).
3. **Public Comment:** None.
4. **Approval and Payment of Claims:** ACTION: Approval of claims; MOTION: Leacox, SECOND: Cady. AYES: Unanimous (Ferrendelli, Turkovich, Leacox, Cady). US Bank bill receipts still needs to be approved by a superior.
5. **Regular Reports:**
 - a. **NRCS Update:** Ye, NRCS Soil Conservationist. It's been a slow start this year with only three applications selected for funding in the first batching period. Christine Martin has filled Sheila Pratt's position as the new Farm Bill Assistant. NRCS has been affected by continuing resolution deadline. Ye reviewed the NRCS FAQ's sheet for cannabis growers in California. NRCS cannot provide financial or technical assistance to growers for their operations involving a federally controlled substance.
 - b. **Executive Director's Report and Upcoming Events:** Nichols, Executive Director. Field work has slowed down and some projects delayed by the dry winter weather. The Yolo Bypass Wildlife Area wildlife corridors project has been stalled due to delays in acquiring an encroachment permit while the CVFCB considers ways to address cumulative impacts of current and future projects in the Yolo Bypass on surface water elevation. The RCD is using some of its CalRecycle grant funding to assist four local growers who had large piles of tires dumped on their farms.
 - i. **Financial Report:** Nichols reviewed the dashboard for February. Directors received copies of the draft 2016-17 audit, and requested an agenda item to discuss whether to ask the auditor to attend a board meeting.
 - j. **DOC RCD Financial Assistance Program Quarterly Report:** Nichols reviewed the second quarter activity of the Department of Conservation grant project. This quarter has seen new partnerships formalized with the Sacramento River Forum through a joint project and an MOU with the City of Davis approved for a variety of current and future activities. Seven project or grant proposals have been developed with the funding so far, exceeding expectations. Directors discussed underserved areas of the community including Clarksburg and how the now active Babel Slough tire-cleanup will be one of the few RCD projects to serve that area to date.



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- c. Board Member Reports and Comments: Leacox requested that Nichols review the regular monthly financials along with the dashboard in the future. Cady reported that he is attending the Board Director Retreat led by Solid Ground Consulting. He will give a report at the next meeting.
6. **New Business:**
 - a. Job Classification and Compensation Policies: B. Compensation Process: Directors agreed to amend the policy language to clarify how the choice to use COLA is discretionary based on the health of the District's finances and existing salary ranges, and that when it is used, will apply to all staff equally. Ferrendelli offered to draft the language for the amendment.
 - b. **Recommend Miranda Driver to the Yolo County Resource Conservation District Board as a Director: Pending receipt of a letter of designation from a landowner in the District. MOTION: Leacox, SECOND: Turkovich. AYES: Unanimous (Ferrendelli, Leacox, Turkovich, Cady).
 - c. **Support California Water Bond of 2018: This business was tabled until future notice. MOTION: Ferrendelli, SECOND: Cady. YES: Unanimous (Ferrendelli, Leacox, Turkovich, Cady).
 - d. **Nominate a special district representative to the Yolo County Consolidated Redevelopment Oversight Board: Current nominees are appropriate. No action taken.
7. **Discussion:**
 - a. On-boarding New Directors: Mark Cady presented the Board Development Committee's draft outline for a Director On-Board Process and some of the significant gaps in our outdated board packet materials. Directors discussed a number of ideas; Directors signed their annual commitment letters; Leacox reported that Ben Leacox no longer resides in the district and will send in his resignation.
8. **Confirm Next Regular Meeting Date and Location**: Wednesday, March 14, 2018 at 5:05 pm at the Yolo County RCD Office.
9. **Adjourn**: Meeting was adjourned at 7:06 pm by President Ferrendelli.

Minutes Respectfully Submitted by: Mark Cady, Board Secretary, and Heather Nichols, Executive Director. Approved on March 14, 2018 by the Yolo County Resource Conservation District Board.

By:


Board Secretary, Mark Cady