



# Yolo County Resource Conservation District

221 West Court Street, Suite 1  
Woodland, CA 95695

phone: (530)-661-1688  
[www.yolorcd.org](http://www.yolorcd.org)

## BOARD OF DIRECTORS-REGULAR MEETING MINUTES

**Date:** Wednesday, December 13, 2017

**Time:** 5:05 pm – 6:25 pm

**Location:** Yolo County RCD Office, 221 West Court Street, Suite 1, Woodland, CA

**Directors Present:** Giovanni Ferrendelli (President), Michael Leacox (Vice President), Robin Schlosser, Mark Cady (5:20pm) Mike Turkovich (5:25pm)

**Directors Absent:**

**Associate Directors Present:**

**Associate Directors Absent:** Dave Gilmer, Ali Pahlavanian, Benjamin Leacox, Rudy Lucero.

**Others Present:** Heather Nichols, Phil Hogan, Sheila Pratt, and Miranda Driver

1. **Call Meeting to Order - Giovanni Ferrendelli, President:** The meeting was called to order at 5:05 pm by President Ferrendelli.
2. **Approval of Agenda and Minutes:** ACTION: Approve the agenda as presented; MOTION: Leacox, SECOND: Schlosser. AYES: Unanimous (Ferrendelli, Schlosser, Leacox). ACTION: Approve the minutes for the October 14, 2014 Regular Meeting as presented; MOTION: Leacox, SECOND: Schlosser. AYES: Unanimous (Ferrendelli, Schlosser, Leacox)
3. **Public Comment:** None
4. **Approval and Payment of Claims:** ACTION: Approval of claims; MOTION: Leacox, SECOND: Cady. AYES: Unanimous (Ferrendelli, Schlosser, Leacox, Turkovich, Cady). Director Leacox requested that we review the current bidding policy. Ferrendelli pointed out a number of missing receipts in the credit card claims asked Nichols to address the issue with staff. Schlosser mentioned that a mobile phone app for logging receipts in the field.
5. **Regular Reports:**
  - a. **NRCS Update:** Hogan, NRCS District Conservationist. Congress has been assembling the 2018 Farm Bill with only minimal public releases of details on its timeline, contents and budget. They are pushing to expand the Conservation Reserve Program from 24 to 32 million acres.
  - b. **Executive Director's Report:** Nichols, Executive Director. The RCD was awarded a CDFR Healthy Soils Demonstration grant to work with on a compost trial on rangeland. We now have a shared services agreement with the Solano County Water Agency for our Field Technician II. With two large project delays, our Field Technician I's hours will be reduced starting in January. An MOU with the City of Davis goes before City Council on December 19<sup>th</sup>.
    - i. **Financial Report:** Director Leacox asked for the dashboard to include three months of changes and to track progress toward planned growth as well.
  - c. **Board Member Reports and Comments:** Schlosser is moving out of the County, so she will be leaving the Board. Miranda Driver has submitted an application to join the Board.
6. **New Business:**
  - a. **Approve amendments to Job Classification and Compensation Policies:** The Social Security Administration has announced a 2% COLA increase for 2018. Nichols planned a 2% inflation-based increase for all current staff and would like to increase pay ranges for all positions in order to give increases and keep pay ranges in line with inflation. Amendments proposed to the Job Classification and Compensation Policies reflected the 2% increase across all positions' pay ranges. Directors voiced concern about using COLA and requested that Nichols conduct a salary range survey of other RCDs to gauge the competitiveness of current pay ranges, in addition to revisiting RCD compensation processes. ACTION: Approve amendments to Job Classification and Compensation Policies; MOTION: Table action to January meeting (Cady), SECOND: Leacox. AYES: Unanimous (Ferrendelli, Schlosser, Turkovich, Leacox, Cady).
  - b. **Approve Resolution 2017-03: Resolution of the governing body of the Yolo County Resource Conservation District, declaring that governing body members and volunteers shall be deemed to be employees of the district for the purpose of providing workers' compensation coverage for said certain individuals while providing their services:** SDRMA (Insurance Company)



## Yolo County Resource Conservation District

221 West Court Street, Suite 1  
Woodland, CA 95695

phone: (530)-661-1688  
[www.yolorcd.org](http://www.yolorcd.org)

recommended that RCD Board Directors be covered for workers compensation. It is a minimal fee. ACTION: Approve Resolution 2017-03 as presented; MOTION: Leacox, SECOND: Cady. AYES: Unanimous (Ferrendelli, Schlosser, Turkovich, Leacox, Cady).

7. **Confirm Next Regular Meeting Date and Location:** Wednesday, January 10, 2018 at 5:05 pm at the Yolo County RCD Office.
8. **Regular Meeting Adjourned to RCD Holiday Party at Blue Note Brewing Company, 750 Dead Cat Alley, Woodland, CA:** Meeting was adjourned at 6:25 pm by President Ferrendelli.

Minutes Respectfully Submitted by: Mark Cady, Board Secretary, and Heather Nichols, Executive Director. Approved on January 10, 2018 by the Yolo County Resource Conservation District Board.

By:

  
Board Secretary, Mark Cady