



Yolo County Resource Conservation District

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BOARD OF DIRECTORS-REGULAR MEETING MINUTES

Date: Wednesday, July 8, 2015

Time: 5:05 pm - 7:18 pm

Location: Yolo County RCD Office, 221 West Court Street, Suite 1, Woodland, CA

Directors Present: Giovanni Ferrendelli (President), Michael Leacox (Vice President), and Mark Cady

Directors Absent: Garth Williams, Suellen Witham

Associate Directors Present: None

Associate Directors Absent: Dave Gilmer, Jim Mayer, Ali Pahlavanian, Rudy Lucero Trent Stanger and Benjamin Leacox

Others Present: Heather Nichols, Sheila Pratt and Phil Hogan

1. **Call Meeting to Order - Giovanni Ferrendelli, President:** The meeting was called to order at 5:06 pm by President Ferrendelli.
2. **Approval of Agenda and Minutes:** ACTION: Approve the minutes for the June 10, 2014 Regular Meeting as presented; MOTION: Leacox, SECOND: Cady. AYES: Unanimous (Ferrendelli, Cady, Leacox).
3. **Public Comment:** None.
4. **Special Reports and Presentations:** None
5. **Approval and Payment of Claims:** ACTION: Approval of claims; MOTION: Cady, SECOND: Leacox. AYES: Unanimous (Ferrendelli, Cady, Leacox).
6. **Regular Reports:**
 - a. NRCS Update: Hogan, NRCS District Conservationist. Explained the NRCS reorganization on the national level.
 - b. Executive Director's Report and Upcoming Events: Nichols, Executive Director. Our new Project Manager Joanne Heraty starts Aug. 3rd. We have developed a draft shared reverse services agreement with Yolo County Flood Control and Water Conservation District at their request. We have been working closely with NRCS to provide technical assistant through our new Cooperative Agreement. The RCD will be working with NRCS and the Center for Land-Based Learning (CLBL) SLEWS program on three conservation projects this coming fall/winter. We are working with Putah Creek Council and CLBL to develop a second three-year proposal as the Yolo Creek and Community Partnership. We have also collaborated with UCCE to submit a small proposal to fund an irrigation management workshop for tree crop growers. The RCD is currently working on proposal with Yolo County and the Cache Creek Conservancy for restoration on Cache Creek.
 - c. Board Member Reports and Comments: None
7. **New Business:**
 - a. Approve Annual Budget for FY15/16: Nichols made a presentation to the Board that included analyzing current RCD status, goals for the next twelve months and projections for the next 18 months. MOTION: Leacox, SECOND: Cady. AYES: Unanimous (Ferrendelli, Cady, Leacox).
 - b. Approve Billable Rate for FY15/16: Approved billable rate will be used on all existing contracts. Other billable rates may be used on new project proposals in anticipation of next year's projected billable rate. MOTION: Cady, SECOND: Leacox. AYES: Unanimous (Ferrendelli, Cady, Leacox)

- c. Approve Annual Action Plan for FY15/16: The Board discussed utilizing the plan as a guide to keep on track with moving forward, and to make additions if needed. Ferrendelli suggested that Executive Director is leading too many activities, and that 50% administrative and project development work is a realistic goal for the position. Cady would like to see each activity have an outcome defined in order to measure success. Everyone agreed this would be an improvement made on next year's annual plan. MOTION: Cady, SECOND: Leacox. AYES: Unanimous (Ferrendelli, Cady, Leacox).

8. Discussion:

- a. Project Delivery: Training Project Managers: Leacox noted that at least some RCD staff should be trained to assess risk in regards to contracting, labor laws, and budgeting. He asked Nichols to be aware of the Cal/OSHA laws, He also suggested that we keep the Ag Commissioner up to date on our compliance with DPR. He also asked Nichols to assess the applicability of resources and professional training provided by the American Public Works Association, Sacramento Chapter.
- b. Board Input for Upcoming Topics: Nichols asked the Board if it would like the RCD staff to develop a booth for the Yolo County Fair. Given the current staffing situation, it was decided that we will not be doing a booth this year. Nichols suggested that a minimum CARCD membership due of \$300 be paid instead of the original \$1,500 that was approved during the May meeting. She would like to utilize the funds for CARCD conference attendance instead. The Board agreed, and Leacox suggested that the CARCD dues revision be placed on next month's agenda as action item.

9. Confirm Next Regular Meeting Date and Location: Wednesday, August 12, 2015 at 5:05 pm at the Yolo County RCD Office.

10. Adjourn: Meeting was adjourned at 7:18 pm by President Ferrendelli.

Minutes Respectfully Submitted by: Garth Williams, Board Secretary, and Heather Nichols, Executive Director. Approved on August 12, 2015 by the Yolo County Resource Conservation District Board.

By:


Board Secretary, Garth Williams