



# Yolo County Resource Conservation District

221 West Court Street, Suite 1  
Woodland, CA 95695

phone: (530)-661-1688  
[www.yolorcd.org](http://www.yolorcd.org)

## BOARD OF DIRECTORS-REGULAR MEETING MINUTES

**Date:** Wednesday, December 14, 2016

**Time:** 5:05 pm – 6:22 pm

**Location:** Yolo County RCD Office, 221 West Court Street, Suite 1, Woodland, CA

**Directors Present:** Giovanni Ferrendelli (President), Garth Williams (Secretary), Robin Schlosser, and Mark Cady.

**Directors Absent:** Michael Leacox (Vice President)

**Associate Directors Present:** Mike Turkovich, Suellen Witham

**Associate Directors Absent:** Dave Gilmer, Ali Pahlavanian, Benjamin Leacox, Rudy Lucero, and Dwight Holford,

**Others Present:** Heather Nichols and Sheila Pratt.

1. **Call Meeting to Order - Giovanni Ferrendelli, President:** The meeting was called to order at 5:05 pm by President Ferrendelli.

2. **Approval of Agenda and Minutes:** ACTION: Approve the agenda: MOTION: Cady, SECOND: Williams. AYES: Unanimous (Ferrendelli, Williams, Cady, Schlosser). ACTION: Approve the October 12, 2016 minutes: MOTION: Schlosser, SECOND: Williams. AYES: Unanimous (Ferrendelli, Williams, Cady, Schlosser). Approve the November 7, 2016 special meeting minutes: MOTION: Williams, SECOND: Schlosser. AYES: Unanimous (Ferrendelli, Williams, Cady, Schlosser).

3. **Public Comment:** None

4. **Approval and Payment of Claims:** ACTION: Approval of claims; MOTION: Williams, SECOND: Schlosser. AYES: Unanimous (Ferrendelli, Williams, Cady, Schlosser).

5. **Regular Reports:**

a. NRCS Update: Written report.

b. Executive Director's Report: Nichols discussed the leadership academy poster and completed Annual Report for fiscal year (FY) 2015-16. SLEWS and Putah Creek Council field events are well underway. Tanya Meyer started as our second project manager. Due to grant agreement delays, we are holding off hiring a new field technician and instead hired a part-time intern from UC Davis. Nichols is attending the "train-the-trainer" workshop for Sediment and Erosion Control Plan self-certification for the IRLP program. She has learned that additional policies will be required for Yolo County RCD to self-certify under the Department of Conservation RCD Accreditation program and to be eligible for new capacity-building funds. Nichols distributed paper copies of the draft Public Records Request policy and the Associate Director policy. Ferrendelli requested electronic copies be sent out to board members for review.

i. Financial Report: Nichols went over the financial section of the FY2015-16 Annual Report. The FY2015-16 closed out with a \$3,578.61 loss, which was much less than anticipated. Nichols attended a dashboard training at the CARCD conference and plans to work on improving activity and financial reporting to directors. Ferrendelli suggested that a quarterly approach would be preferred, but monthly financial statements should continue to be provided to all board directors.

c. Board Member Reports and Comments: Ferrendelli presented the Board with a certificate from SDRMA for five years without a liability claim. He reported that the financial transaction report is ready to be done by the county, and will cost \$330. He went on to report that Nichols did a good job representing the RCD to the Board of Supervisors, presenting a complete report for the time she had.

6. **New Business:**

a. Ferrendelli acknowledged Garth Williams for nine years of service to the Yolo County Resource Conservation District Board.

b. \*\* Recommend Mike Turkovich to the Yolo County Resource Conservation District Board as a Director: MOTION: Ferrendelli, SECOND: Williams. AYES: Unanimous (Ferrendelli, Williams, Cady, Schlosser).

c. \*\*Designate New Secretary: Cady volunteered to be secretary. MOTION: Schlosser, SECOND: Williams. AYES: Unanimous (Ferrendelli, Williams, Cady, Schlosser).

7. **Discussion:**



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- a. RCD Retreat Debrief: Discussion of the RCD retreat was generally positive. Outcomes of the discussion included scheduling a spring project tour and a fall strategic meeting with board and staff.
8. **Confirm Next Regular Meeting Date and Location**: Wednesday, January 11, 2017 at 5:05 pm at the Yolo County RCD Office.
9. **Regular Meeting Adjourned to RCD Holiday Party at Blue Note Brewing Company, 750 Dead Cat Alley, Woodland, CA**. Meeting was adjourned at 6:22 pm by President Ferrendelli.

Minutes Respectfully Submitted by: Mark Cady, Board Secretary, and Heather Nichols, Executive Director. Approved on January 11, 2017 by the Yolo County Resource Conservation District Board.

By:

  
Board Secretary, Mark Cady