



# Yolo County Resource Conservation District

221 West Court Street, Suite 1  
Woodland, CA 95695

phone: (530)-661-1688  
[www.yolorcd.org](http://www.yolorcd.org)

## BOARD OF DIRECTORS-REGULAR MEETING MINUTES

**Date:** Tuesday, July 12, 2016

**Time:** 5:05 pm – 7:25 pm

**Location:** Yolo County RCD Office, 221 West Court Street, Suite 1, Woodland, CA

**Directors Present:** Giovanni Ferrendelli (President), Michael Leacox (Vice President), Garth Williams (Secretary), Robin Schlosser, Mark Cady

**Directors Absent:**

**Associate Directors Present:** Mike Turkovich and Dwight Holford

**Associate Directors Absent:** Dave Gilmer, Ali Pahlavanian, Benjamin Leacox, Suellen Witham, and Rudy Lucero

**Others Present:** Heather Nichols, Sheila Pratt, Phil Hogan, Sue McCloud, Jeanette Wrynski, Joanne Heraty, Brandon Baker, Anna Otto-Cutting, Eli Otto-Cutting, Nichole Philips, and Randy Teague

1. **Call Meeting to Order - Giovanni Ferrendelli, President:** The meeting was called to order at 5:05 pm by President Ferrendelli.
2. **Approval of Agenda and Minutes:** ACTION: Approve the agenda: MOTION: Leacox, SECOND: Cady. AYES: Unanimous (Ferrendelli, Cady, Williams, Schlosser, Leacox). ACTION: Approve the minutes from the June 8, 2016 Regular Meeting; MOTION: Leacox, SECOND: Schlosser AYES: Unanimous (Ferrendelli, Cady, Williams, Schlosser, Leacox). ACTION: Approve the minutes from the May 11, 2016 Regular Meeting; MOTION: Leacox, SECOND: Cady, AYES: Unanimous (Ferrendelli, Cady, Williams, Schlosser, Leacox).
3. **Public Comment:** None
4. **Special Presentation:** Student presentation on Range Camp 2016
5. **Approval and Payment of Claims (including from 6/8/2016 Board Meeting):** ACTION: Approval of claims; MOTION: Williams, SECOND: Leacox. AYES: Unanimous (Ferrendelli, Cady, Williams, Leacox, Schlosser).
6. **Regular Reports:**
  - a. **NRCS Update:** Working on the last batch of funding for this year. Hogan reviewed proposals and responded to the Yolo County Planning Department regarding the proposed Valley Travel Center on Road 8 just south of Dunnigan. Only 7% of the USDA federal budget will be allocated for conservation, which includes funding for the U.S. Forest Service. Frank and Tom Muller of Muller Ranch will be honored at this year's Farm-City Harvest Luncheon. Feds Feed Families Food Drive has begun; donations can be dropped off at the Woodland field office.
  - b. **Executive Director's Report and Upcoming Events:** Project development is in the board report along with many other upcoming items. RCD staff are finalizing this season's implementation projects in collaboration with NRCS, the Center for Land-Based Learning and Putah Creek Council. Vagrancy use of the building continues. Marijuana and drug paraphernalia have been found recently in the back parking lot and near the back doorways. Woodland PD confiscated these materials and have contacted the building owner to recommend increased lighting in the back area to improve visibility for night patrols and to discourage sleeping in the area. Staff have been advised to report all incidents.
  - c. **Board Member Reports and Comments:** none
7. **New Business:**
  - a. **\*\*Approve Annual Budget of \$808,139 for FY 16/17:** ACTION: Approve the Annual Budget of \$808,139 for FY 16/17: MOTION: Cady, SECOND: Schlosser. AYES:



## Yolo County Resource Conservation District

221 West Court Street, Suite 1  
Woodland, CA 95695

phone: (530)-661-1688  
[www.yolorcd.org](http://www.yolorcd.org)

Unanimous (Ferrendelli, Cady, Williams, Schlosser, Leacox). Budget details were provided to the finance committee. Nichols reviewed progress on last year's annual work plan and budget, capacity building goals, and reviewed the draft work plan for the new fiscal year. The new RCD accounting system is now in effect, using only two cost centers with the County and accounting for all project cost centers internally using QuickBooks. Nichols will be analyzing the new budget for hours and workload to assess an increase in staffing levels.

- b. \*\*Approve Billable Rate for FY 16/17: Tabled until the August meeting. Nichols will develop several billable rate scenarios, define break even numbers, and build in more time for project development work.
- c. \*\*Approve Annual Action Plan for FY 16/17: Tabled until the August meeting. Nichols provided Board Directors with a draft annual work plan, which they need more time to review.
- d. \*\*Approve Resolution 2016-02 Endorsing Board Directors and Staff Participation in an RCD Individual Assessment with Solid Ground Consulting: Discussion of concerns regarding costs vs. benefit and need for the assessment. Nichols and the board development committee recommended participating in the assessment as worthwhile for the RCD. The board retreat is scheduled for October 12, 2016 as an extended board meeting. ACTION: Approval of the RCD Individual Assessment with Solid Ground Consulting; MOTION: Schlosser, SECOND: Williams. AYES: (Cady, Williams, Schlosser). NAYS: (Ferrendelli, Leacox).

### 8. Discussion:

- a. Landowner Appreciation Event August 10, 2016: Blue Note Brewing Co. 6:00 pm potluck with a no-host bar. Phil Hogan and Nichols will give a short welcome and presentation. Leacox offered to print project posters, Schlosser offered to put together a photo slide show. Cady and Leacox will not be able to attend.
- b. Board Input for Upcoming Topics: Leacox would like financial updates that are easy to follow including a PowerPoint presentation explaining progress over the last year, budget outlook and work plan strategies for FY2016-17. He offered to assist Nichols with the overall format. Ferrendelli requested a standing agenda item under continuing business regular reports 6b for financial reporting.

9. **Confirm Next Regular Meeting Date and Location:** August 10, 2016 5:00 pm RCD office

10. **Adjourn:** Meeting was adjourned at 7:25 pm by President Ferrendelli.

Minutes Respectfully Submitted by: Garth Williams, Board Secretary, and Heather Nichols, Executive Director. Approved on August 10, 2016 by the Yolo County Resource Conservation District Board.

By:   
Board Secretary, Garth Williams