



Yolo County Resource Conservation District

221 West Court Street, Suite 1
Woodland, CA 95695

phone: (530)-661-1688

www.yolorcd.org

BOARD OF DIRECTORS-REGULAR MEETING MINUTES

Date: Wednesday, January 13, 2016

Time: 5:10 pm – 6:55 pm

Location: Yolo County RCD Office, 221 West Court Street, Suite 1, Woodland, CA

Directors Present: Giovanni Ferrendelli (President), Michael Leacox, Garth Williams, Suellen Witham, and Mark Cady (5:16 pm)

Directors Absent: none

Associate Directors Present: none

Associate Directors Absent: Dave Gilmer, Ali Pahlavanian, and Rudy Lucero, Benjamin Leacox,

Others Present: Heather Nichols, Sheila Pratt, Phil Hogan, Robyn Schlosser, Fanny Ye, and Mike Turkovich

1. **Call Meeting to Order - Giovanni Ferrendelli, President:** The meeting was called to order at 5:10 pm by President Ferrendelli. Introduction of Fanny Ye, new NRCS Soil Conservationist.
2. **Approval of Agenda and Minutes:** ACTION: Approve the agenda as presented; MOTION: Leacox, SECOND: Witham. AYES: Unanimous (Ferrendelli, Leacox, Williams). ACTION: Approve the minutes for the December 9, 2015 Regular Meeting as presented; MOTION: Williams, SECOND: Witham. AYES: Unanimous (Ferrendelli, Leacox, Williams).
3. **Public Comment:** None.
4. **Approval and Payment of Claims:** ACTION: Approval of claims; MOTION: Williams, SECOND: Leacox. AYES: Unanimous (Ferrendelli, Leacox, Williams).
5. **Special Reports and Presentations:** None
6. **Regular Reports (20 minutes):**
 - a. **NRCS Update:** Hogan, NRCS District Conservationist. Reported on NRCS batching periods. Working on an agricultural easement in Dunnigan. Hogan is now the president of the Woodland Chamber of Commerce.
 - b. **Executive Director's Report and Upcoming Events:** Nichols, Executive Director. Nichols reviewed several upcoming events not on the board report including a January 18th planting day with Putah Creek Council and a January 27th field tour of Cottonwood Slough for Carlos Suarez, NRCS California State Conservationist. Ferrendelli requested an emailed list of dates and time. Delta Conservancy concept proposal has been submitted. RCS staff participated in a tour by CDFA and Carbon Cycle Institute at Yolo Land and Cattle and Bobcat Ranch. Nichols will look into how the RCD can respond to local interest in carbon farm planning. Nichols presented the RCD annual report at the Board of Supervisors meeting on January 12th. Grant writer, Kathleen Robins, has billed us for work on one full proposal. Nichols gave a brief summary of midyear financial status, noting that we are close to meeting this fiscal year's goals, but a long ways from meeting next year's goals. There are two large grant proposals that we will not hear back on until sometime in spring. The board asked her to give a more detailed budget report at the next meeting.
 - c. **Board Member Reports and Comments:** The Board visited with Robyn Schlosser, prospective board Director, about her interest in becoming a Director. Mike Turkovich, prospective associate board director, was also present and he discussed his interest and ability to attend board meetings. Ferrendelli reviewed the requirements for Associates Directors and Directors. Leacox stated that he would like to see our budget and capacity building as a topic regularly on the agenda. Ferrendelli asked about our confidence in how the County manages our funds and suggested that Sue report on it.
7. **New Business:**
 - a. **Approve amendment to Employee Handbook to include a Cell Phone Usage Stipend;** MOTION: None. Need to edit the language, how we justify the dollar amount and how to enter the expense into the billable rate. Heather will review.
8. **Discussion (20 minutes):**



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- a. Board Development: This topic was covered under 6.c. Last month it was suggested that all Directors sign an annual commitment renewal. Nichols will develop a draft renewal form for review at the next meeting.
9. **Confirm Next Regular Meeting Date and Location**: Wednesday, February 10, 2016 at 5:05 pm at the Yolo County RCD Office.
10. **Closed Session**: Annual Review for Heather Nichols.
11. **Adjourn**: Meeting was adjourned at 6:55 pm by President Ferrendelli.

Minutes Respectfully Submitted by: Garth Williams, Board Secretary, and Heather Nichols, Executive Director. Approved on February 10, 2016 by the Yolo County Resource Conservation District Board.

By:


Board Secretary, Garth Williams