



# Yolo County Resource Conservation District

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## BOARD OF DIRECTORS-REGULAR MEETING MINUTES

**Date:** Wednesday, August 12, 2015

**Time:** 5:18 pm - 7:13 pm

**Location:** Yolo County RCD Office, 221 West Court Street, Suite 1, Woodland, CA

**Directors Present:** Gio Ferrendelli (President), Michael Leacox (Vice President), Garth Williams, and Suellen Witham

**Directors Absent:** Mark Cady

**Associate Directors Present:** None

**Associate Directors Absent:** Dave Gilmer, Jim Mayer, Ali Pahlavanian, Benjamin Leacox, Rudy Lucero and Trent Stanger

**Others Present:** Phil Hogan, Heather Nichols, Sheila Pratt, and Zach Pehling (6:45pm)

1. **Call Meeting to Order-Gio Ferrendelli (President):** The meeting was called to order at 5:18 pm.
2. **Approval of Agenda and Minutes:** ACTION: Approve the agenda as presented; MOTION: Williams, SECOND: Witham. AYES: Unanimous (Ferrendelli, Witham, Leacox, Williams). ACTION: Approve the minutes from the July 8, 2015 meeting as presented; MOTION: Williams, SECOND: Witham. AYES: Unanimous (Ferrendelli, Witham, Leacox, Williams).
3. **Public Comment:** None.
4. **Approval and Payment of Claims:** ACTION: Approval of claims; MOTION: Williams, SECOND: Witham. AYES: Unanimous (Ferrendelli, Witham, Leacox, Williams).
5. **Special Reports and presentations:**
  - a. 2014-2015 Audit: Zach Pehling, Pehling & Pehling. Zach reviewed the audit, no questions from the Board. Zach will do the 2015-2016 audit on August 27, 2015.
6. **Regular Reports:**
  - a. NRCS Update: Hogan, NRCS District Conservationist. Soil and Water Conservation Society conference in Reno is declining in attendance. City of Woodland is considering four growth scenarios. Phil mentioned the bridge replacements on CR 29 and CR95; and that wildfire in Lake County will affect the Cache Creek Watershed.
  - b. Executive Director's Report and Upcoming Events: Nichols, Executive Director. We are contracting with Kathleen Robins to write grants, starting with River Parkways grant proposal due September 1<sup>st</sup>, and we will be working on two others. WRA of Yolo County is providing the RCD with \$10,000 for technical workshops with the UC Extension. USFWS Partners program is providing \$10,000 for hedgerows and native grass plantings on the South Fork of Willow Slough. We are assisting the Yolo Habitat Conservancy in finding a willing landowner who is interested in putting a wildlife easement on their property in the Dunnigan Hills for tiger salamander.
  - c. Board Member Reports: None.
7. **Continuing Topics:**

a. Director Recruitment: Ferrendelli would like to develop a system to put in place for ongoing recruitment of Directors. They would like Nichols to put an announcement for Associate Directors in the local papers and submit an article about what we do.

**8. New Business:**

a. Approve revised CARCD Annual Dues FY 15/16 from \$1,500 to \$300: ACTION: Approve the revised CARCD Annual Dues FY 15/16 from \$1,500 to \$300; MOTION: Ferrendelli, SECOND: Witham. AYES: Unanimous (Ferrendelli, Witham Leacox, Williams).

b. Approve 2015 Employee Handbook: ACTION: Approve the 2015 Employee Handbook has been postponed as presented; we need to review the legal requirements for meal breaks and flexible schedules. Nichols will contact County Council to see if there is a special district exemption. Nichols requested advice regarding bereavement pay and jury duty pay. Williams suggested three days instead of five days for jury duty leave and bereavement leave. Use the phrase flex time not make up time. Alternative work week is laid out, flexible schedule is different.

**9. Discussion:**

a. 2014/15 Annual Report Draft: Ferrendelli suggested that the strategic plan and an annual plan should help with the structure of the annual report. Discussion centered on using project names or strategic plan headings. There was consensus that the annual report is an outreach document.

b. Board Input for Upcoming Topics: None.

**10. Confirm Next Regular Meeting Date and Location**: Wednesday, September 9, 2015 at 5:05 pm at the Yolo County RCD Office.

**11. Adjourn**: Meeting was adjourned at 7:13 pm by Gio Ferrendelli.

Minutes Respectfully Submitted by: Garth Williams, Board Secretary, and Heather Nichols, Executive Director. Approved on September 9, 2015 by the Yolo County Resource Conservation District Board.

By:

  
Board Secretary, Garth Williams